VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, October 13, 2026 at 6:00 pm

Attendees: Mayor Torres, Mayor Pro Tem Atencio, Trustee Martinez, Trustee Olvera, Trustee Chairez, Elizabeth Soto, Angel Soto, Concha Benavidez, Andy Legarreta, Kayla Sparks, Alfredo Holguin, Aaron Diaz, Lorenzo Ramos, Brigitte Fuller, Trey Gimler, Mike Castillo, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. **Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence**

   Minutes:
   A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Torres, asked the Clerk Treasurer for roll call as follows: Mayor Torres-Present, Mayor Pro Tem Atencio-Present, Trustee Martinez-Present, Trustee Olvera - Present, Trustee Chairez - Present (late arrival). There being a quorum, Mayor Torres called the meeting to order at 6:00 p.m. Trustee Martinez led all in attendance in the pledge of allegiance and Trustee Olvera gave the opening prayer.

2. *** Approval of Agenda**

   Minutes:
   Trustee Martinez moved to approve the agenda as presented. Seconded by Mayor Pro Tem Atencio. Motion carried.

   Vote results:
   Ayes: 3 / Nays: 0 / Abstains: 0

3. ***Consent Agenda (Police, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent Bill List, Utility Applications, Closure of all existing bank accounts at Bank of the Southwest due to the change in banking institutions, Travel & Training, Regular Meeting Minutes September 8, 2026).**

   Minutes:
   Trustee Martinez moved to approve the consent agenda as presented. Seconded by Mayor Pro Tem Atencio. Motion carried.

Vote results:
Ayes: 3 / Nays: 0 / Abstains: 0

4. **Public input**

Minutes:
Aaron Diaz, District Legislative Aide for the Office of Representative Jenifer Jones, House District 32, was present at the meeting and read a letter recently sent to Secretary Quintana and Mr. Chavarria. The letter thanked them for participating in an on-site assessment on October 6, 2026, to evaluate recent flood damage and infrastructure concerns in the Hatch area. The letter also requested immediate action by the New Mexico Department of Transportation to address several critical infrastructure needs in Doña Ana and Sierra Counties and expressed a commitment to continued collaboration with the Department to identify solutions and expedite completion of the necessary projects.
Mayor Torres also asked Mr. Diaz to extend his appreciation to Representative Jones and her staff for attending the October 6, 2026, meeting held in the Village Board Chambers and for their visit, support, and willingness to assist the Village of Hatch Valley in addressing these concerns.

5. **Bohannan Huston Report**

Minutes:
Alfredo Holguin, Senior Project Manager provided a status update for all ongoing services provided by Bohannan Huston.

6. ***Resolution No. xxx - A Resolution Authorizing the execution and delivery of a Colonias Infrastructure project fund loan/grant agreement by and between the New Mexico Finance Authority and the Village of Hatch.**

A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A COLONIAS INFRASTRUCTURE PROJECT FUND LOAN/GRANT AGREEMENT (“AGREEMENT” OR “LOAN/GRANT AGREEMENT”) BY AND BETWEEN THE NEW MEXICO FINANCE AUTHORITY (“NMFA,” OR “LENDER/GRANTOR”) AND THE VILLAGE OF HATCH, DOÑA ANA COUNTY, NEW MEXICO (“BORROWER/GRANTEE”), FOR THE BENEFIT OF THE DESIGNATED COLONIAS OF HATCH, RODEY AND PLACITAS , IN THE TOTAL AMOUNT OF TWO HUNDRED FIFTY-FOUR THOUSAND EIGHT HUNDRED TWENTY-EIGHT DOLLARS ($254,828), EVIDENCING AN OBLIGATION OF THE BORROWER/GRANTEE TO UTILIZE THE LOAN/GRANT AMOUNT SOLELY FOR THE PURPOSE OF FINANCING THE COSTS OF DESIGN FOR THE WASTEWATER COLLECTION SYSTEM IMPROVEMENTS THAT INCLUDES UPGRADING AND REPLACING DETERIORATED LIFT STATION INFRASTRUCTURE, AND SOLELY IN THE MANNER DESCRIBED IN THE LOAN/GRANT AGREEMENT; PROVIDING FOR THE PLEDGE AND PAYMENT OF THE ADMINISTRATIVE FEE AND LOAN AMOUNT OF TWENTY-FIVE THOUSAND FOUR HUNDRED EIGHTY-THREE DOLLARS ($25,483) SOLELY FROM THE NET REVENUES OF THE WATER AND SEWER SYSTEM OF THE BORROWER/GRANTEE AND ACCEPTANCE OF A GRANT AMOUNT OF TWO HUNDRED TWENTY-NINE THOUSAND THREE HUNDRED FORTY-FIVE DOLLARS ($229,345); CERTIFYING THAT THE LOAN/GRANT AMOUNT, TOGETHER WITH OTHER FUNDS AVAILABLE TO THE BORROWER/GRANTEE, IS SUFFICIENT TO COMPLETE THE PROJECT; APPROVING THE FORM OF AND OTHER DETAILS CONCERNING THE LOAN/GRANT AGREEMENT; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTION INCONSISTENT WITH THIS RESOLUTION; AND AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF THE LOAN/GRANT AGREEMENT.

Minutes:
Mayor Pro Tem Atencio moved to approve Resolution No. 1134 A Resolution Authorizing the execution and delivery of a Colonias Infrastructure project fund loan/grant agreement by and between the New Mexico Finance Authority and the Village of Hatch. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio — aye; Trustee Martinez — aye; Trustee Olvera — aye; Trustee Chairez - aye. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

7. ***Resolution No. xxx - Local Government Road Fund Program HW2L100628 administered by NMDOT.**

Minutes:
Mayor Pro Tem Atencio moved to approve Resolution No. 1135 Local Government Road Fund Program HW2L100628 administered by NMDOT. Seconded by Trustee Olvera. The Board was polled as follows: Mayor Pro Tem Atencio — aye; Trustee Martinez — aye; Trustee Olvera — aye; Trustee Chairez - aye. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

8. **Wilson & Company Report**

Minutes:
Brigitte Fuller, Project Engineer provided a status update for all ongoing services provided by Wilson & Company.

9. ***Resolution No. xxx - A Resolution authorizing participation in the Transportation Project Fund Program administered by the NMDOT and authorizing the Mayor to execute the Grant Agreement for Project Control Number LP10086.**

Minutes:
Mayor Pro Tem Atencio moved to approve Resolution No. 1136 A Resolution authorizing participation in the Transportation Project Fund Program administered by the NMDOT and authorizing the Mayor to execute the Grant Agreement for Project Control Number LP10086. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio — aye; Trustee Martinez — aye; Trustee Olvera — aye; Trustee Chairez - aye. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

10. ***Consideration and approval to award RFP No. 2026-01 for Professional Engineering Services for the Canal Street Bridge Phase III Construction Project, to Wilson & Company, and to Authorize the Mayor to Proceed with Contract Negotiations and Execute the Professional Services Agreement.**

Minutes:
Trustee Martinez moved to award RFP No. 2026-01 for Professional Engineering Services for the Canal Street Bridge Phase III Construction Project, to Wilson & Company, and to Authorize the Mayor to Proceed with Contract Negotiations and Execute the Professional Services Agreement. Seconded by Trustee Olvera. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

11. ***Consideration and approval of Grant Agreement between the NM Department of Transportation and the Village of Hatch for Selective Traffic Enforcement Program**

(STEP), Project No. 07-PT-RF-043 in the amount of $4,995.00.

Minutes:
Trustee Chairez moved to approve Grant Agreement between the NM Department of Transportation and the Village of Hatch for Selective Traffic Enforcement Program (STEP), Project No. 07-PT-RF-043 in the amount of $4,995.00. Seconded by Trustee Martinez. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

12. ***Consideration and approval of MOU between the Hatch Police Department and the County of Otero.**

Minutes:
Trustee Martinez moved to approve the MOU between the Hatch Police Department and the County of Otero. Seconded by Mayor Pro Tem Atencio. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

13. ***Consideration and approval of Intergovernmental Agreements between Dona Ana County and the Village of Hatch for the Housing of Adult and Juvenile Detainees.**

Minutes:
Trustee Chairez moved to approve the Intergovernmental Agreements between Dona Ana County and the Village of Hatch for the Housing of Adult and Juvenile Detainees. Seconded by Trustee Olvera. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

14. ***Personnel**
    a. ***Accept the retirement of Juan Duran, effective October 1, 2026.**

Minutes:
Trustee Chairez moved to approve the retirement of Juan Duran, effective October 1, 2026. Seconded by Trustee Martinez. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

    b. ***Accept the retirement of Christopher Romero, effective January 29, 2027.**

Minutes:
Trustee Martinez moved to accept the retirement of Christopher Romero, effective January 29, 2027. Seconded by Mayor Pro Tem Atencio. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

15. ***Consideration and Approval of the Annual Renewal of the Professional and Expert Services Contract with Trey Gimler for the Period of September 15, 2026, Through September 14, 2027.**

Minutes:
Trustee Olvera moved to approve the Annual Renewal of the Professional and Expert Services Contract with Trey Gimler for the Period of September 15, 2026, through September 14, 2027. Seconded by Trustee Martinez. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

16. ***Consideration and Approval of the Professional Services Contract between the Village of Hatch and Mynatt Springer P.C. for services related to litigation – case PELRB No. 128-25 and related matters.**

Minutes:
Mayor Pro Tem Atencio moved to approve the Professional Services Contract between the Village of Hatch and Mynatt Springer P.C. for services related to litigation – case PELRB No. 128-25 and related matters. Seconded by Trustee Chairez. Motion carried.

Vote results:
Ayes: 4 / Nays: 0 / Abstains: 0

17. **Department Head Input**

Minutes:
Public Works Department Report
Mike Castillo, Public Works Director, provided a brief report on ongoing Public Works Department activities. He reported that department staff have been assisting the Elephant Butte Irrigation District (EBID), as resources permit, by hauling dirt to areas throughout the Village most affected by the recent flooding.
Mr. Castillo further reported that, during last week's flooding, he and his staff remained alert and monitored the arroyo conditions. Although the arroyo was flowing, conditions did not become severe. He noted that the Village's stormwater pumps operated effectively, preventing water from accumulating in the streets and directing stormwater toward the arroyo. He also reported that arrangements are being made to clean the arroyo and remove accumulated sediment.
Police Department Report
Chief of Police Trey Gimler reported that the various agencies involved in the flood response, including the New Mexico State Police, Doña Ana County Sheriff's Office (DASO), Office of Emergency Management (OEM), and Village staff, worked effectively together to mitigate the effects of the flooding. He also commended OEM for its efforts in providing direction and coordinating evacuations in Hatch and the surrounding areas to help ensure public safety.
Chief Gimler reported that the Police Department is researching replacement camera systems with improved video-redaction capabilities. He explained that the current system makes it time-consuming to redact sensitive information from recordings in response to Inspection of Public Records Act (IPRA) requests. As an example, he noted that a recent request involving a minor has required more than a month of redaction work. The Department hopes to identify a system that better meets its operational and records-management needs.
Chief Gimler also reported ongoing burglary incidents in the Village. The Police Department is increasing patrols throughout the community, and investigations remain ongoing.

Additionally, he reported that the Department has two prospective candidates whom it plans to interview to determine their suitability for employment. He concluded by noting that the Hatch Police Department has also been providing assistance to DASO.

18. Mayor & Trustees Input

Minutes:

Mayor's Comments

Mayor Torres expressed his appreciation to everyone who assisted in any way during the recent flooding. He extended a special thank-you to Hatch Public Schools for allowing the use of its facilities as a staging area and providing a place for individuals to go during the flooding response. He commended everyone involved for their cooperation and willingness to help. He also recognized Southwest Disposal for providing a roll-off dumpster for residents to dispose of debris and thanked the Elephant Butte Irrigation District (EBID) for its assistance. Mayor Torres further commended the Village's stormwater pumps for operating effectively and helping keep floodwater out of the streets.

Mayor Pro Tem's Comments

Mayor Pro Tem Atencio expressed his appreciation to Village staff for their assistance during the flooding, particularly for establishing and maintaining a centralized location for sandbags and providing assistance to residents wherever possible.

Trustee Olvera's Comments

Trustee Olvera announced that the annual Cemetery Clean-Up Day will be held on October 24, 2026, at 8:00 a.m., and invited community members to participate and encouraged everyone to help maintain the cemetery and keep it clean and presentable.

19. * Adjourn

Minutes:

In the absence of further business, Trustee Martinez moved to adjourn at 7:18 p.m. The motion was seconded by Trustee Olvera, and it carried.

Signed:_____

ATTEST: _____

Date:_____

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.

Next Regular Meeting: November 10, 2026.

Contact: Elizabeth Porras (eporras@villageofhatch.org 575-267-5216) | Minutes published on 10/14/2026, adopted on 11/10/2026