



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, September 9, 2025 at 6:00 pm

Attendees: Mayor Torres, Trustee Atencio, Trustee Martinez, Trustee Franzoy, Aurora Hernandez, Richard Garcia, Eric Hamilton, Elizabeth Soto, Bernadette Acosta, Terry Trujillo, Lance Renfro, Samantha Barncastle, Mike Castillo, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Torres, asked the Clerk Treasurer for roll call as follows: Mayor Torres-Present, Mayor Pro Tem Atencio-Present, Trustee Crist-Absent, Trustee Martinez-Present, Trustee Franzoy-Present. There being a quorum, Mayor Torres called the meeting to order at 6:00 p.m. Trustee Martinez led all in attendance in the pledge of allegiance and Trustee Franzoy gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Martinez moved to approve the agenda as amended. Seconded by Trustee Franzoy. Motion carried.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

3. *Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent Bill List, Utility Applications, Travel & Training, Regular Meeting Minutes August 12, 2025).

Minutes:

Trustee Martinez moved to approve the consent agenda as presented. Seconded by Trustee Franzoy. Motion carried.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

4. Public input

Minutes:

Lance Renfro, from Representative Jones' office, introduced himself and informed the Board of Trustees that if they ever need assistance, they are welcome to reach out to their office, and they will be glad to help in any way they can.

Bernadette Acosta, President of the Chamber of Commerce, provided an update on the Chile Festival. She reported that this year's event was successful, with no incidents reported. Over ninety vendor spots were rented, attendance was strong, and Representative Jones crowned this year's Chile Queen. The group is already looking forward to planning next year's celebration. Mayor Torres thanked Ms. Acosta, the Chamber of Commerce, and the Chile Festival Committee for their outstanding work on this year's event.

5. Bohannon Huston Report**Minutes:**

Eric Hamilton, Project Manager provided a status update for all ongoing services provided by Bohannon Huston.

- 6. *Consideration and approval to accept the bid for Hatch Airport Improvements – 2025, Runway 11-29 and Apron Reconstruction, from Mesa Verde Enterprises, Inc., subject to concurrence by the Federal Aviation Administration and the NMDOT – Aviation Division, and receipt of the actual grants; and to award a contract for the Base Bid and Additive Alternates #1 and #2 in the amount of \$3,506,173.58, including NMGR.**

Minutes:

Mayor Pro Tem Atencio moved to approve acceptance of the bid for Hatch Airport Improvements – 2025, Runway 11-29 and Apron Reconstruction, from Mesa Verde Enterprises, Inc., subject to concurrence by the Federal Aviation Administration and the NMDOT – Aviation Division, and receipt of the actual grants; and to award a contract for the Base Bid and Additive Alternates #1 and #2 in the amount of \$3,506,173.58, including NMGR. Seconded by Trustee Martinez. Motion carried

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

- 7. *Resolution No. xxx - A Resolution by the Board of Trustees, the Governing Body of the Village of Hatch, Dona Ana County, New Mexico, whereby the Board of Trustees authorizes and approves staff to submit an application for the funds through the Water Trust Board for construction services for the Water System Improvements Project.**

Minutes:

Trustee Franzoy moved to approve Resolution No. 1097 A Resolution by the Board of Trustees, the Governing Body of the Village of Hatch, Dona Ana County, New Mexico, whereby the Board of Trustees authorizes and approves staff to submit an application for the funds through the Water Trust Board for construction services for the Water System Improvements Project. Seconded by Mayor Pro Tem Atencio. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye, Trustee Franzoy-aye. Motion carried.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

8. Wilson & Company Report**9. *Resolution No. xxx - Participation in Transportation Project Fund Program and Request for match waiver administered by New Mexico Department of Transportation.****Minutes:**

Trustee Franzoy moved to approve Resolution No. 1098 Participation in Transportation Project Fund Program and Request for match waiver administered by New Mexico Department of Transportation. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye, Trustee Franzoy-aye. Motion carried.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

10. *Ordinance No. xxx - An Ordinance amending the Uniform Traffic Ordinance (UTO) by adopting the 2025 Legislative updates to the 2010 Compilation.**Minutes:**

Trustee Martinez moved to approve Ordinance No. 427 An Ordinance amending the Uniform Traffic Ordinance (UTO) by adopting the 2025 Legislative updates to the 2010 Compilation. Seconded by Mayor Pro Tem Atencio. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye, Trustee Franzoy-aye. Motion carried.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

11. *Ordinance No. xxx - An Ordinance amending Chapter 3.08 of the Hatch Municipal Code to include short-term rentals as lodging under the lodger's tax, increase the lodger's tax rate to five percent, and strengthen the enforcement and administration of the lodger's tax**Minutes:**

Mayor Pro Tem Atencio moved to approve Ordinance No. 428 An Ordinance amending Chapter 3.08 of the Hatch Municipal Code to include short-term rentals as lodging under the lodger's tax, increase the lodger's tax rate to five percent, and strengthen the enforcement and administration of the lodger's tax. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye, Trustee Franzoy-aye. Motion carried.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

12. *Resolution No. xxx - A Resolution authorizing the Mayor to negotiate and execute a Memorandum of Understanding with Dona Ana County for the provision of fire and emergency medical services by Dona Ana County Fire Rescue.**Minutes:**

Mayor Pro Tem Atencio moved to approve Resolution No. 1099 A Resolution authorizing the Mayor to negotiate and execute a Memorandum of Understanding with Dona Ana County for the provision of fire and emergency medical services by Dona Ana County Fire Rescue. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye, Trustee Franzoy-aye. Motion carried.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

13. *Resolution No. xxx - Adopting a Budget Adjustment for FY2025-2026.

Minutes:

Trustee Martinez moved to approve Resolution No. 1100 Adopting a Budget Adjustment for FY2025-2026. Seconded by Trustee Franzoy. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye, Trustee Franzoy-aye. Motion carried.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

14. Department Head Input

Minutes:

Mike Castillo, Public Works Director, gave a brief report on ongoing issues with the Utilities Department. He reported a major water break in Las Uvas on Sunday that required water service to be shut off for about six hours; service was restored the same day. The break occurred on the main transmission line. He also noted another smaller leak located about five to seven miles back, which will be repaired on Wednesday. Mr. Castillo also reported that someone has been dumping white paint into the sewer system, preventing the Sewer Operator from completing required testing until it clears. Mayor Pro Tem Atencio suggested sending a mailing to all customers informing them of the problem. Mr. Castillo stated they are working to identify the responsible party so it can be stopped. He is also looking into the purchase of a new bucket truck, and the Clerk Treasurer will research grant opportunities to assist with the purchase. Chief of Police Aurora Hernandez reported no major incidents during the Chile Festival weekend, aside from two minor incidents: one medical call and a fight between children that had already ended when officers arrived. She also reported that one officer is currently in training and that the advertisement for the open position has been posted.

15. Mayor & Trustees Input

Minutes:

Mayor Torres reported that the Village has received the grant offer for the Canal Bridge Project and will now work on securing the additional funding needed for completion. He stated that he will be reaching out to the Governor regarding the \$6 million still needed.

16. CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

Minutes:

*6:45 p.m. Mayor Pro Tem Atencio moved to convene in closed executive session to discuss limited personnel matters and threatened/potential litigation as authorized by the open meetings act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye, Trustee Franzoy-aye. Motion carried.

*8:39 p.m. Mayor Pro Tem Atencio moved to reconvene in open session from closed executive session where no decisions were made, but where guidance was provided to Village Counsel regarding moving forward with the limited personnel matters and threatened/potential litigation that were discussed. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye, Trustee Franzoy-aye. Motion carried.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

17. * Adjourn

Minutes:

In the absence of further business, Mayor Pro Tem Atencio moved to adjourn at 8:39 p.m. The motion was seconded by Trustee Franzoy, and it carried.

Signed: _____, Mayor

ATTEST: _____

Date: _____

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

THE BOARD OF TRUSTEES MAY CONVELE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.