



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, September 10, 2024 at 6:00 pm

Attendees: Mayor Torres, Mayor Pro Tem Atencio, Trustee Martinez,
Trustee Franzoy, Aurora Hernandez, JR Ellis, Espy Holguin, Madai
Hernandez, Bernadette Acosta, Manuell Shreves, David Shields, Mike
Castillo, Lisa Neal, Richard Garcia, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Torres asked the Clerk Treasurer for roll call as follows: Mayor Torres-Present, Mayor Pro Tem Atencio-Present, Trustee Crist-Absent, Trustee Martinez-Present, Trustee Franzoy-Present. There being a quorum, Mayor Torres called the meeting to order at 6:00 p.m. Trustee Martinez led all in attendance in the pledge of allegiance and Trustee Franzoy gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Martinez moved to approve the agenda as presented. Seconded by Mayor Pro Tem Atencio. Motion carried.

Vote results:

Ayes: 3 / Nays: 0

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Regular Meeting Minutes August 13, 2024, Special Meeting Minutes August 22, 2024).

Minutes:

Mayor Pro Tem Atencio moved to approve the consent agenda as presented. Seconded by Trustee Franzoy. Motion carried.

Vote results:

Ayes: 3 / Nays: 0

4. Public input

Minutes:

Bernadette Acosta, representing both the Chamber of Commerce and the Chile Festival Committee, reported to the board that the 52nd Annual Chile Festival was a success. Mayor Torres commended her for the excellent job done in organizing this year's festival.

5. *Planning & Zoning

- a. ***Consideration and approval of Case #2024-05-01 Domingo Gomez - Subdivision of property line removal.**

Minutes:

Mayor Pro Tem Atencio motion to approve Case #2024-05-01 for Domingo Gomez Subdivision of property line removal. Seconded by Trustee Martinez. Motion carried.

Vote results:

Ayes: 3 / Nays: 0

6. Wilson & Company Report**Minutes:**

Madai Hernandez provided a status update for all ongoing services provided by Wilson & Company.

7. Bohannon Huston Report**Minutes:**

Dave Shields provided a status update for all ongoing services provided by Bohannon Huston.

8. *Discuss and approve moving forward with either Option One or Option Two for the splashpad.**Minutes:**

Mayor Pro Tem Atencio made a motion to approve moving forward with Option One (1), the flow-through system for the splashpad. Seconded by Trustee Martinez. Motion carried.

Vote results:

Ayes: 3 / Nays: 0

9. *Personnel

- a. ***Ratify the approval to hire Martha Ruiz as full time Customer Service Representative effective September 5, 2024, at \$16.00 hourly rate with a six-month probationary period.**

Minutes:

Trustee Martinez made a motion to ratify the approval of hiring Martha Ruiz as a full-time Customer Service Representative, effective September 5, 2024, at an hourly rate of \$16.00, with a six-month probationary period. Seconded by Mayor Pro Tem Atencio. Motion carried.

Vote results:

Ayes: 3 / Nays: 0

- b. ***Approval to remove Chief Hernandez from probationary status to non-probationary and raise her salary by fifty-cents effective September 4, 2024.**

Minutes:

Trustee Franzoy made a motion to table the approval of removing Chief Hernandez from probationary status to non-probationary, and raising her salary by fifty cents, effective September 4, 2024, until the next regular meeting. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio – nay, Trustee Crist – absent, Trustee Martinez – aye, and Trustee Franzoy – aye. Motion carried.

Vote results:

Ayes: 2 / Nays: 1

10. Department Head Input**Minutes:**

Lisa Neal, Library Director, reported that the month of September was quiet. She announced that the Aztec Indian Reservation will be performing at the library on October 11, 2024, and invited everyone to attend. Lisa also thanked Police Chief Hernandez, Bernadette Acosta, and Mike Castillo for their excellent work during this year's Festival.

Mike Castillo, Public Works Director, informed the Board that two employees are currently in training and will be scheduled to test for Water Level II certification upon their return. He also reported that the main transportation pump, the Milagro pump, and two booster pumps at the Hillburn Well are out of service, but all necessary parts have been ordered, and repairs are in progress. Additionally, a mower attachment for the Bobcat at the airport has been ordered. He mentioned that the UV system at the sewer plant has failed, and efforts are underway to rewire it and restore it to working condition.

Chief of Police Hernandez provided a brief status report on ongoing efforts at the police department. She noted that the weekend was extremely busy due to the Chile Festival, but no major incidents were reported, and the festival was a success.

11. Mayor & Trustees Input**Minutes:**

Mayor Torres commended Chief of Police Hernandez for the excellent work the police department did in maintaining a strong presence and patrolling the area during the Chile Festival weekend. He also reported that he met with Michael Brennon, Chief Deputy for the FAA, and also had a meeting with Heidi Higginbotham, during which he discussed the need for reflectors and improved lighting at the airport.

12. CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.**Minutes:**

*6:51 p.m. Mayor Pro Tem Atencio moved to convene in closed executive session to discuss limited personnel matters and threatened/potential litigation as authorized by the open meetings act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Martinez-aye, Trustee Crist-absent, Trustee Franzoy-aye. Motion carried.

*7:19 p.m. Mayor Pro Tem Atencio moved to reconvene in open session from closed executive

session where no decisions were made, but where guidance was provided to Village Counsel regarding moving forward with the limited personnel matters and threatened/potential litigation that were discussed. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Atencio-aye, Trustee Martinez-aye, Trustee Crist-absent, Trustee Franzoy-aye. Motion carried.

13. *Consideration and approval of Agreement between the Village of Hatch and Police Officers Association Fraternal Order of Police (FOP).

Minutes:

Mayor Pro Tem Atencio made a motion to approve the pay raise as agreed to between the Village of Hatch ("Village") and the Fraternal Order of Police ("FOP") and as specified in the proposed Agreement presented to the Trustees, without approving the proposed Agreement between the Village and FOP, with the pay raise to start as of the September 2-15, 2024 pay period. Newly current officers will be raised to \$21.00 and then \$22.00 after their probationary period. Effective September 2, 2024, all current police officers will receive a two dollar and fifty cents (\$2.50) an hour raise in pay. Officers who already received a 3% pay increase at the beginning of Fiscal Year 2025 will receive an additional amount up to \$2.50, but in no event shall any officer receive more than a total \$2.50 pay increase for Fiscal Year 2025. Seconded by Trustee Martinez. Motion carried unanimously.

The issue of approval of the Agreement between the Village and FOP was postponed pending response from the Village Counsel to Trustee requests for information made during Executive Session. Counsel was instructed to respond to the Trustees no later than the October, 2024 Regular Meeting.

14. * Adjourn

Minutes:

In the absence of further business, Mayor Pro Tem Atencio moved to adjourn at 7:23 p.m. The motion was seconded by Trustee Martinez, and it carried.

Signed: _____, Mayor

ATTEST: _____

Date: _____

Vote results:

Ayes: 3 / Nays: 0

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.

Next Regular Meeting October 8, 2024.

Contact: Elizabeth Porras (eporras@villageofhatch.org 575-267-5216) | Minutes published on 09/11/2024, adopted on 10/08/2024