



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, December 12, 2023 at 6:00 pm

Attendees: Mayor Whitlock, Trustee Crist, Trustee Atencio, Trustee Martinez, Tim Thornton, Shirley Rice, Alfredo Holguin, Jorge Au, Lisa Franzoy, Celeste Zimmerman, Manuela Sigala

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock asked the Deputy Clerk for roll call as follows: Mayor Whitlock-Present, Mayor Pro-Tem Torres- Absent, Trustee Atencio-Present, Trustee Crist-Present (by phone), and Trustee Martinez-Present. There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m. Trustee Martinez led all in attendance in the pledge of allegiance and Trustee Atencio gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Martinez moved to approve the agenda as presented. Seconded by Trustee Atencio. Motion carried.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Regular Meeting Minutes November 14, 2023).

Minutes:

Trustee Atencio moved to approve the consent agenda as presented. Seconded by Trustee Martinez. Motion carried.

4. Public input

Minutes:

During the meeting, Celeste Zimmerman reported a current water disruption resulting from a town-wide water leak. She expressed concerns about the lack of advanced notification for such incidents and suggested modernizing the notification process.

5. Wilson & Company Report

Minutes:

Alfredo Holguin provided a status update for all ongoing services provided by Wilson & Company.

6. Bohannon Huston Report

Minutes:

Dave Shields unable to attend meeting due to illness.

7. *Resolution No. xxx - resolution authorizing submission of an Application for Airport Aid to the Federal Aviation Administration (FAA)), an Application for Airport Aid to the New Mexico Department of Transportation – Aviation Division (NMAD), obligation of Sponsor matching funds, and authorization to accept the resulting Grant offers and the execution of contract documents for the following project: Hatch Municipal Airport Improvements 2024 - Preliminary Engineering Report and Runway Reconstruction Design

Minutes:

Trustee Atencio moved to approve Resolution No. 1069 authorizing submission of an Application for Airport Aid to the Federal Aviation Administration (FAA), an Application for Airport Aid to the New Mexico Department of Transportation-Aviation Division (NMAD), obligation of Sponsor matching funds, and authorizing to accept the resulting Grant offers and the execution of contract documents for the following project: Hatch Municipal Airport Improvements 2024-Preliminary Engineering Report and Runway Reconstruction Design. Seconded by Trustee Martinez. The board was polled as follows: Trustee Atencio-aye, Trustee Crist-aye, Trustee Martinez-aye, Mayor Pro Tem Torres - absent. Motion carried.

8. Personnel

a. *Accept the resignation of Bertha C. Torres as Assistant Clerk effective December 22, 2023.

Minutes:

Trustee Atencio moved to accept the resignation of Bertha C. Torres as Assistant Clerk effective December 22, 2023. Seconded by Trustee Martinez. Motion carried.

b. *Ratify the approval to hire Yolanda R. De Chairez as part time Custodian at \$13.00 hourly rate with a six month probationary period effective November 20, 2023.

Minutes:

Trustee Atencio moved to ratify the approval to hire Yolanda R. De Chairez as part time Custodian at \$13.00 hourly rate with a six month probationary period effective November 20, 2023. Seconded by Trustee Crist. Motion carried.

9. Department Head Input

Minutes:

Jorge Au - Fire Chief, provided a brief update. Participated in the light parade with Santa.
Lisa Neal - Librarian Provided a brief update on the Christmas celebration, which was successful. Noted increased business involvement in the event, and expressed happiness about spreading the Christmas spirit in the town. Mentioned a positive change in internet services and the satisfaction of having internet access.
Tim Thornton - Chief of Police, Provided an update on the Police Department. Noted a shortage of

2 officers and mentioned having one candidate. Highlighted the dedication of existing officers working harder to cover when necessary. Informed that digital radios are now in use and clarified that the Village incurred no costs for this upgrade.

10. Mayor & Trustees Input

Minutes:

Mayor Whitlock informed the Board about a meeting with Samantha Barncastle regarding water issues. Mentioned challenges in transferring water rights from wells, providing details on the encountered obstacles. Noted that Zia Natural Gas experienced problems with very low gas pressure. Highlighted the impact on local restaurants, leading to closures for the day due to the gas supply issue.

11. * Adjourn

Minutes:

There being no further business Trustee Atencio moved to adjourn at 6:40 p.m. Seconded by Trustee Martinez. Motion carried. Signed: _____,

Mayor ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.