



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, July 11, 2023 at 6:00 pm

Attendees: Mayor Whitlock, Mayor Pro Tem Torres, Trustee Crist, Trustee Atencio, Trustee Martinez, Gloria Molinar, Elena Chavarria, Mike Castillo, Elizabeth Soto, Angel Soto, Brigitte Fuller, Alice Soto, Adam Lem, Tim Thornton, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock, asked the Clerk Treasurer for roll call as follows: Mayor Whitlock – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present, Trustee Crist – Present, and Trustee Martinez – Present. There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m. Trustee Martinez led all in attendance in the pledge of allegiance and Trustee Crist gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Martinez moved to approve the agenda as presented. Seconded by Trustee Atencio. Motion carried.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Regular Meeting Minutes June 13, 2023, Special Meeting June 27, 2023).

Minutes:

Trustee Martinez moved to approve the consent agenda as written. Seconded by Trustee Crist. Motion carried.

4. Public input

Minutes:

Elena Chavarria, member of the Chamber of Commerce reported that the Chambers has been recognizing and welcoming new businesses in town. The Chamber is also working on establishing

a scholarship program. They also invite the community to reach out to them with any nominations for the town hero. Friends of the library is having the Farmer's Market the first and third Saturday of the month from eight to noon. Chamber of Commerce Committee meets August 3rd at noon. Elizabeth Soto asked the Board about a time frame, on installing sewer services on Canal Road for at least four of the families that reside there.

5. *Consideration and approval of a waiver to Sparky's Restaurant LLC for the Restaurant Liquor License as the premises is located within 300 ft., of the nearest church.

Minutes:

Trustee Crist moved to approve the waiver to Sparky's Restaurant LLC., for a restaurant liquor license as the premises is located within 300 ft., of the nearest church. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro-Tem Torres-nay, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

6. Bohannon Huston

7. Wilson & Company Report

Minutes:

Brigitte Fuller provided a status update for all ongoing services provided by Wilson & Company.

8. *Resolution No. xxx - Adopting Village of Hatch Policy and Procedures for communication with persons with limited English proficiency.

Minutes:

Trustee Atencio moved to approve Resolution No. 1059 Adopting Village of Hatch Policy and Procedures for communication with persons with limited English Proficiency. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

9. *Resolution No. xxx - Adopting a Budget Adjustment for FY 2022-2023

Minutes:

Trustee Martinez moved to approve Resolution No. 1060 Adopting a Budget Adjustment for FY 2022-2023. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

10. *Resolution No. xxx - 4th Quarter Financial Report Year Ending 6.30.2023

Minutes:

Trustee Martinez moved to approve Resolution No. 1061 Approving 4th Quarter Report Year Ending June 30, 2023. Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

11. *Resolution No. xxx FY 2024 Final Budget Adoption

Minutes:

Trustee Atencio moved to approve Resolution No. 1062 Approving FY 2024 Final Budget Adoption. Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

12. *Personnel

a. *Consideration and approval of Policy of the Village of Hatch Regarding implementation of Merit Increase Program.

Minutes:

Mayor Pro Tem Torres moved to approve Policy of the Village of Hatch Regarding Implementation of Merit Increase Program. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

b. *Consideration and approval to remove Officer John L. Rubio from probationary status to non-probationary and raise his salary as per FOP contract effective June 30, 2023.

Minutes:

Trustee Martinez moved to approve to remove Officer John L. Rubio from probationary status to non-probationary and raise his salary as per FOP contract effective June 30, 2023. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

13. Department Head Input

Minutes:

Mike Castillo, Public Works Director had nothing to report this month. Alice Soto, Assistant Librarian reported that things are running smooth at the Library and they will be having a movie night this Thursday at 5:00 p.m. everyone is invited. Tim Thornton, Chief of Police reported for the Police Department things are moving in the right direction and they continue to seek grants. Also trying to find grants for retention and recruitment.

14. Mayor & Trustees Input

Minutes:

Mayor Whitlock attended coordination meeting with NMDOT just for updates and needs within the Village of Hatch. Also met with Mitch Landrieu, Senior Advisor to President Biden responsible for coordinating for implementation of the bipartisan infrastructure law.

15. * Adjourn

Minutes:

There being no further business Trustee Crist moved to adjourn at 6:50 p.m. Seconded by Trustee Martinez. Motion carried.

Signed: _____, Mayor

ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or

meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.

Contact: Elizabeth Porras (eporras@villageofhatch.org 575-267-5216) | Minutes published on 08/09/2023, adopted on 08/08/2023