



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, April 11, 2023 at 6:00 pm

Attendees: Mayor Whitlock, Mayor Pro Tem Torres, Trustee Atencio, Trustee Martinez, Chuck Wendler, Dave Galles, Robert Torres, Robert Tarin, Mike Castillo, Ivan Rodriguez, Angel Soto, Elizabeth Soto, Richard Garcia, Lisa Neal, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock, asked the Clerk Treasurer for roll call as follows: Mayor Whitlock – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present, Trustee Crist – Absent, and Trustee Martinez – Present. There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m. Trustee Martinez led all in attendance in the pledge of allegiance and Trustee Atencio gave the opening prayer.

2. * Approval of Agenda

Minutes:

Mayor Pro Tem Torres moved to approve the agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Travel and Training, Utility Applications, Regular Meeting Minutes March 14, 2023).

Minutes:

Trustee Martinez moved to approve the consent agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

4. *Proclamations

Minutes:

Mayor Whitlock presented the proposed Proclamations and asked the Council for approval of the following proclamations: Hatch Valley High School Boys Powerlifting Team State Champions,

National Day of Prayer, and Motorcycle Awareness Month.

a. Hatch Valley High School Boys Powerlifting Team State Champions

b. National Day of Prayer

Minutes:

Mr. Charles Wendler thanked the Mayor and Board of Trustees for the proclamation, and accepted it with gratitude.

c. Motorcycle Awareness Month.

5. Public input

Minutes:

Mr. Robert Torres and Robert Tarin expressed their concerns about a residence located at 305 Highway 187, that is now being used as a labor house. Property owners around that area were never notified. This property is in between Mr. Torres' and Mr. Tarin's place of residence. Mr. Torres has talked to Maria Snyder with New Mexico Workforce Solutions, and she informed them that this was a Village decision, and as the State of NM Foreign Labor Coordinator they don't have the authority to impose regulations, it all comes back to the Village. He asked the Mayor and Board of Trustees to review the process for any missing procedures, and reject it, as this house is a hazard and not adequate for such use.

6. Wilson & Company Report

Minutes:

Ivan Rodriguez provided a status update for all ongoing services provided by Wilson & Company.

7. *Resolution No. xxx - A Resolution confirming the Village of Hatch to Participate in the New Mexico Department of Transportation Project Fund Call For Projects.

Minutes:

Trustee Atencio moved to approve Resolution No. 1055 A Resolution Confirming the Village of Hatch to Participate in the New Mexico Department of Transportation Project Fund Call For Projects. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -absent, Trustee Martinez-aye.

8. *Resolution No. xxx - Community Center Guidelines

Minutes:

Trustee Martinez moved to approve Resolution No. 1056 Community Center Guidelines. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -absent, Trustee Martinez-aye.

9. *Resolution No. xxx - Adopting Mileage and Per Diem Rates

Minutes:

Mayor Pro Tem Torres moved to approve Resolution No. 1057 Adopting Mileage and Per Diem Rates. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -absent, Trustee Martinez-aye.

10. *Personnel

- a. ***Consideration and approval to remove Romelia Lujan from probationary status to non-probationary and authorize fifty-cent pay increase effective April 3, 2023.**

Minutes:

Trustee Atencio moved to approve to remove Romelia Lujan from probationary status to non-probationary and authorize fifty-cent pay increase effective April 3, 2023. Seconded by Trustee Martinez. Motion carried.

- b. ***Ratify the approval to hire Manuel L. Shreves as full time Museum Attendant/ P&Z Director at \$13.00 hourly rate with a six month probationary period effective April 4, 2023.**

Minutes:

Trustee Martinez moved to approve the ratification of hiring Manuel L. Shreves as full time Museum Attendant/P & Z Director at \$13.00 hourly rate with a six month probationary period effective April 4, 2023. Seconded by Trustee Atencio. Motion carried.

11. Department Head Input

Minutes:

Lisa Neal, Library Director gave a brief update on all activities going on at the Library. Stated that it would be very beneficial for the community to have input when it comes to the plans for the new library. Mike Castillo, Public Works Director stated that now municipalities have to comply with the lead and copper rules and regulations. Crew continues to work on trying to find the water leak.

12. Mayor & Trustees Input

13. *Closed session to discuss limited personnel matters and threatened/potential litigation.

Minutes:

*7:10 p.m. Mayor Pro Tem Torres moved to convene in closed executive session to discuss threatened or pending litigation, as authorized by the open meetings act § (H)(7). Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye. Motion carried.

*8:55 p.m. Trustee Atencio moved to reconvene in open session from closed executive session where no decisions were made, but direction to move forward was given to Counsel. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Crist-absent, Trustee Martinez-aye. Motion carried.

14. * Adjourn

Minutes:

There being no further business Mayor Pro Tem Torres moved to adjourn at 8:55 p.m. Seconded by Trustee Martinez. Motion carried.

Signed: _____, Mayor

ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2),

10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.

Contact: Elizabeth Porras (eporras@villageofhatch.org 575-267-5216) | Minutes published on 05/11/2023, adopted on 05/09/2023