



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, February 14, 2023 at 6:00 pm

Attendees: Mayor Whitlock, Mayor Pro Tem Torres, Trustee Atencio, Trustee Crist, Elizabeth Soto, Angel Soto, Mike Castillo, Brigitte Fuller, Zacarias Cano, Maria Elva Cano, Ricardo Rodriguez, Richard Garcia, Elizabeth Porras.

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock, asked the Clerk Treasurer for roll call as follows: Mayor Whitlock – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present, Trustee Crist – Present, and Trustee Martinez – Absent. There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m. Trustee Torres led all in attendance in the pledge of allegiance and Trustee Atencio gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Crist moved to approve the agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees present voting aye.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Group Health Insurance Renewal, Regular Meeting Minutes January 10, 2023).

Minutes:

Trustee Crist moved to approve the consent agenda as presented. Seconded by Mayor Pro Tem Torres. Motion carried with all Trustees present voting aye.

4. Public input

a. Elizabeth Soto

Minutes:

Elizabeth Soto asked the Board of Trustees for the possibility of extending sewer services on

Canal Road, which will serve a total of six families along that street. The families are as follows: Rodriguez, Silva, Cano, Terrazas, Marquez, and Soto. Mrs. Soto presented four options to the Board for consideration for the near future, and also asked if this project can be put on the Village of Hatch ICIP for future funding.

5. Bohannon Huston Report

6. Wilson & Company Report

Minutes:

Brigitte Fuller provided a status update for all ongoing services provided by Wilson & Company.

7. *Consideration and approval of Heroes' Park EDR Document.

Minutes:

Trustee Crist moved to approve Heroes' Park EDR. Seconded by Trustee Atencio. Motion carried with all Trustees present voting aye.

8. *Consideration and approval of Resolution No. xxx - Village of Hatch Serving As Fiscal Agent For Hatch Food Pantry.

Minutes:

Trustee Atencio moved to approve Resolution No. 1051 Authorizing Village of Hatch Serving As Fiscal Agent for the Hatch Food Pantry. Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-absent. Motion carried.

9. *Consideration and approval of Resolution No. xxx - Adopting a budget adjustment for FY 2022-2023.

Minutes:

Mayor Pro Tem Torres moved to approve Resolution No. 1052 Adopting a budget adjustment for FY 2022-2023. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-absent. Motion carried.

10. *Personnel

a. *Consideration and approval to remove Manuela Sigala from probationary status to non-probationary and authorize fifty-cent pay increase effective February 10, 2023.

Minutes:

Trustee Atencio moved to approve to remove Manuela Sigala from probationary status to non-probationary and authorize a fifty cents pay increase effective February 10, 2023. Seconded by Trustee Crist. Motion carried with all Trustees present voting aye.

b. *Consideration and approval to change Dave Sment from full time to part time employee, until position is filled effective March 1, 2023.

Minutes:

Mayor Pro Tem Torres moved to approve to change Dave Sment from full-time to part-time employee effective March 1, 2023 until position is filled. Seconded by Trustee Crist. Motion carried with all Trustees present voting aye.

c. *Permission to advertise and fill full time position for Museum Attendant/P&Z Director.

Minutes:

Trustee Crist moved to approve to advertise and fill full-time position for Museum Attendant/P&Z Director. Seconded by Trustee Atencio. Motion carried with all Trustees present voting aye.

11. Department Head Input**Minutes:**

Mike Castillo, Public Works Director gave a brief report on all utilities department issues. The crew has been working hard trying to figure out where the leak is coming from, and still haven't been able to find anything yet. One of the problems that was encountered is that is all BLM land and the Village will have to get permission from BLM to dig the area. Also has been getting quotes from different companies to fix the septic at the ball fields. Also attended meeting with DAC on the new line installation, it was very productive, and DAC is to start this project soon.

12. Trustees Input**Minutes:**

Mayor Pro Tem Torres informed the Board that Mr. Gillis is selling water rights in case the Village is interested.

13. Mayor's Report**14. * Adjourn****Minutes:**

There being no further business Trustee Crist moved to adjourn at 6:49 p.m. Seconded by Mayor Pro Tem Torres. Motion carried with all Trustees present voting aye.

Signed: _____, Mayor

ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.