



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Thursday, August 11, 2022 at 6:00 pm

Attendees: Mayor Whitlock, Mayor Pro Tem Torres, Trustee Atencio, Trustee Crist, Trustee Martinez, Phyllis Sims, Alice Soto, David Shields, Alfredo Holguin, Gloria Guerrero, Selina Santillan, Mike Castillo, Ryan Montez, Jorge Au, Tim Jackson, Vonda Jackson, Tiffany Goolsby, Tim Thornton, Elizabeth Porras Adam Lem, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock, asked the Clerk Treasurer for roll call as follows: Mayor Whitlock – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present, Trustee Crist – Present, and Trustee Martinez – Present. There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m.

Mayor Pro Tem Torres led all in attendance in the pledge of allegiance and Trustee Martinez gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Crist moved to approve the agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Regular Meeting Minutes July 12, 2022, Special Meeting Minutes July 28, 2022).

Minutes:

Trustee Martinez moved to approve the consent agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

4. Public input

Minutes:

Gloria Guerrero with Dona Ana County Salud y Vida con Amigos Program, gave a brief presentation on the DIY Clean Indoor Air Class. This class will be using the Corsi-Rosenthal box method. The Corsi-Rosenthal Box is a homemade air cleaning system which can help reduce indoor exposure to airborne particles that contain the virus that causes COVID-19. It can also reduce the levels of other particles in the air, such as smoke, dust or allergens.

5. *Consideration and approval of a liquor permit for Icebox Brewing Company on August 13, 2022 and September 2, 3, & 4, 2022.

Minutes:

Trustee Atencio moved to approve the liquor permit for Icebox Brewing Company for August 13, 2022 and September 2, 3, and 4, 2022. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

6. Bohannon Huston Report

Minutes:

Dave Shields with Bohannon Huston gave a brief report on the status of the Fajardo Street paving project and Gateway signs. The Fajardo Street paving project construction to begin at the end of August. The Gateway signs construction continues.

7. Wilson & Company Report

Minutes:

Alfredo Holguin gave an update a status update for all ongoing services provided by Wilson & Company. The Rodey Lift Station Rehabilitation and New Chile Capital Lane Lift Station Project Design Phase is in progress. Preliminary Design underway. The Placitas Water System Improvements Data Collection and topographic survey to be completed by 8/15/2022. On the Comprehensive Plan Update Final plan has been approved by the Village. The Village Wide Sidewalk Improvements 2021 gathered NMDOT as-builts of the drainage structures along Hall St. Confirmed the existing ROW of the streets. Drainage Analysis Completed. Team to coordinate a review of the current design and discussion of requested improvements with Village. The Heroes Park - Economic Development Plan NMSU Border Economic Development coordination has begun. Public engagement tentatively scheduled for end of August. Heroes Park - Flood Control Design continue to collect property boundary and easement information (ROW). Conceptual Layout and Grading Ongoing. Final basin pending geotechnical report and water table information. Determined FEMA 100-year water surface elevation in the approximate Zone A used to set proposed finish floor elevations. Developed finish pad grades. Grading of proposed hardscape features. The 2021 NMED CWSRLF Project: Hatch Storm Pump Improvements per NMED-CPB, Planning & Design to be completed at the same time. Agreement has been submitted to NMED-CPB for concurrence.

8. *Consideration and approval of Resolution No. xxx - Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation.

Minutes:

Trustee Atencio moved to approve Resolution No. 1043 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

9. *Consideration and approval of Resolution No. xxx - A Resolution adopting the Village of Hatch 2022 Comprehensive Plan

Minutes:

Trustee Martinez moved to approve Resolution No. 1044 Adopting the Village of Hatch 2022 Comprehensive Plan. Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

10. *Consideration and approval of Resolution No. xxx - Adopting an Infrastructure Capital Improvement Plan (ICIP)

Minutes:

Trustee Crist moved to approve Resolution No. 1045 Adopting an Infrastructure Capital Improvement Plan (ICIP). Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

11. Department Head Input

Minutes:

Jorge Au, Fire Chief reported on activities going on at the Fire Department. Training on-going with weekend shifts. Hydrant testing has resumed starting on Carr Street. SFMO Grant application in process, will be applying for SCBA units and Mobile Radio Units. Alice Soto, Assistant Librarian reported on the library reading program continues, a lot of kids have already sign up. Mike Castillo, Public Works Director reported on the Utilities Department. Changing meter on-going, swimming pool season is over, will being to winterize the pool. Utility crew continues clean-up of the alleys, sidewalks, and parks. Tim Thornton, Police Chief, reported on the Police Department. Business running smooth. Had a meeting with the Sheriff's Department and was very beneficial, some of the topics included drug intervention tactics, better intelligence, more PD presence in the schools.

12. Trustees Input

13. Mayor's Report

14. * Adjourn

Minutes:

There being no further business Trustee Crist moved to adjourn at 6:57 p.m.

Seconded by Trustee Martinez. Motion carried with all Trustees voting aye.

Signed: _____, Mayor

ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.