



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, July 12, 2022 at 6:00 pm

Attendees: Mayor Whitlock, Mayor Pro Tem Torres, Trustee Atencio, Trustee Crist, Trustee Martinez, Phyllis Sims, Tim Thornton, Alfredo Holguin, Adam Lem, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock, asked the Clerk Treasurer for roll call as follows: Mayor Whitlock – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present, Trustee Crist – Present, and Trustee Martinez – Present. There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m. Mayor Pro Tem Torres led all in attendance in the pledge of allegiance and Trustee Martinez gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Atencio moved to approve the agenda as presented. Seconded by Trustee Martinez. Motion carried with all Trustees voting aye.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Regular Meeting Minutes June 14, 2022).

Minutes:

Trustee Crist moved to approve the consent agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

4. Public input

Minutes:

Phyllis Sims asked the Board if there's anything that can be done to have the owner of

the old Liquor Store clean up his place.

5. *Consideration and approval to use Village property located behind Village Market for the set up of the Hatch Chile Festival Carnaval.

Minutes:

Trustee Martinez moved to authorize the use of Village property located behind Village Market for the set-up of the Hatch Chile Festival Carnaval. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

6. *Consideration and approval to close Price Street for the Chile Festival weekend.

Minutes:

Trustee Crist moved to approve to close Price Street for the Chile Festival weekend. Seconded by Trustee Atencio. Motion carried with all Trustees aye.

7. Bohannon Huston Report

8. *Consideration and approval to award the Fajardo Street project.

Minutes:

Mayor Whitlock reported that bids had been opened on the Fajardo Street Paving project. The two bids were:

Renegade Construction LLC, \$95,595.62 Base Bid and Highland Enterprises, \$116,987.48 Base Bid

Bohannon Huston has reviewed the bids and the apparent low bidder is Renegade Construction LLC, and they recommend the bid be awarded to them.

Trustee Martinez moved to accept Bohannon Huston's recommendation and award the bid for the Fajardo Street Paving project to Renegade Construction LLC., in the amount of \$95,595.62 plus GRT. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

9. Wilson & Company Report

Minutes:

Alfredo Holguin gave a status report on all on-going projects for the Village of Hatch. The Rodey Lift Station Rehabilitation and New Chile Capital Lane Lift Station Project Data Collection and topographic survey underway. The Placitas Water System Improvements Data Collection and topographic survey underway. The Comprehensive Plan Update draft plan is currently under review by the Village. After Village review and comments addressed, it will be submitted to NM DFA. Final plan anticipated to come before the Board for Approval by Resolution in August. The Village Wide Sidewalk Improvements 2021 Started designing the ADA Ramps in all intersections, communication with Heroes' Park project to match our design with theirs. Driveway and Drainage Analysis interviews Completed. The Heroes Park Economic Development Plan site visit completed on June 23. NMSU Border Economic Development coordination has begun. Public engagement tentatively scheduled for July. The Heroes Park Flood Control Design conceptual layout and grading in progress. The 2021 NMED

CWSRLF direction from NMED-CPB received for Design Phase. Wilson & Company preparing Agreement for Village review.

10. *Consideration and approval of Ordinance No. xxx - Amending Chapter 2.12, Section 2.12.050 Drills; Pay (A)

Minutes:

Trustee Crist moved to approve Ordinance No. 419 Amending Chapter 2.12, Section 2.12.050 Drills, Pay (A). Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

11. *Consideration and approval of Ordinance No. xxx - Amending Title 2, Section 2.04, Chapter 2.04.040 of the Hatch Municipal Code

Minutes:

Trustee Martinez moved to approve Ordinance No. 420 Amending Title 2, Section 2.04, Chapter 2.04.040 of the Hatch Municipal Code. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

12. *Consideration and approval of Ordinance No. xxx - Amending Title 2, Chapter 2.08, Section 2.08.010 Mayor and Trustees paragraph A and B of the Hatch Municipal Code

Minutes:

Trustee Atencio moved to approve Ordinance No. 421 Amending Title 2, Chapter 2.08, Section 2.08.010 Mayor and Trustees paragraph A and B of the Hatch Municipal Code. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

13. *Consideration and approval of Resolution No. xxx - Approving participation in the program of the South Central Council of Governments, Inc., for Fiscal Year 2022-2023

Minutes:

Trustee Atencio moved to approve Resolution No. 1038 Approving participation in the South Central Council of Governments, Inc., for Fiscal Year 2022-2023. Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

14. *Consideration and approval of Resolution No. xxx - A Resolution relating to credit card acceptance and processing policy.

Minutes:

Trustee Martinez moved to approve Resolution No. 1039 A Resolution relating to credit card acceptance and processing policy. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

15. *Consideration and approval of Resolution No. xxx - A Resolution Authorizing and providing for the incurrence of indebtedness in the principal amount of \$112,500 for the purpose of providing a portion of the cost of acquiring 2021 Police Vehicles and equipment.

Minutes:

Trustee Atencio moved to approve Resolution No. 1040 Authorizing and providing for the incurrence of indebtedness in the principal amount of \$112,500 for the purpose of providing a portion of the cost of acquiring 2021 Police Vehicles and equipment. Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Crist -aye, Trustee Martinez-aye. Motion carried.

16. *Consideration and approval to start negotiations to purchase Hatch Grain property located at 241 W. Hall Street.

Minutes:

Trustee Martinez moved to authorize the Mayor to start negotiations to purchase Hatch Grain property located at 241 W. Hall Street. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

17. *Personnel

a. *Consideration and approval to include employees classified as part-time, seasonal, and temporary to accrue and use earned sick leave to comply with the Healthy Workplaces Act of 2021 Law effective July 1, 2022.

Minutes:

Trustee Crist moved to approve to include employees classified as part-time, seasonal, and temporary to accrue and use earned sick leave to comply with the Healthy Workplaces Act of 2021 Law effective July 1, 2022. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

b. *Resignation of D. Silva

Minutes:

Mayor Whitlock informed the Board that Delia Silva failed to show up for work and quit without notice effective June 29, 2022. The Village will start advertising for Deputy Clerk position.

18. Department Head Input

Minutes:

Chief Thornton presented the Distinguished Service Award to Officer Lem and Officer Garcia. Officer Lem was responding to a possible family violence call. When he arrived he saw a Hispanic male with a cut bad enough that the bone was showing. Also the arterial bleeding was squirting approximately four feet. He stopped the bleeding by applying a tourniquet near the armpit of the injured person stopping them from blacking out. Officer Garcia responded to a male and female stuck in the rapids portion of the Rio Grande River near where the river flows under Railroad Road. The male was able to escape the rapids, however the female was injured and exhausted.

At risk to himself, Officer Garcia entered the rapids and retrieved the female from the river returning her safely to the shore. Officers Lem and Garcia have made a life-changing difference in our community.

19. Trustees Input

20. Mayor's Report

Minutes:

Mayor Whitlock informed the Board of the meeting with PureOps in regards to the effort to get the water loss issue under control. For a recap PureOps wants the Village to have completed a list of a few working points that will need to be completed within the next 30-60 days. Finish installing the remaining meters. PureOps will contact Master Meter to assist in making adjustments to Harmony to be sure inactive accounts are still being tracked. Put together a list of accounts using less than 1,000 gallons per read cycle and send accounts information on Valle Verde. Also met with NMDOT regarding on-going projects and future funding opportunities that the Village might be able to apply. There were also talks about the the possibility of NMDOT vacating Veteran's Park property, for plans to construct an improved Veteran's Park in cooperation with our local VFW Post.

21. * Adjourn

Minutes:

There being no further business Trustee Martinez moved to adjourn at 7:13 p.m. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Signed: _____, Mayor

ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.