



VILLAGE OF HATCH BOARD OF TRUSTEES

Minutes

Tuesday, May 10, 2022 at 6:00 pm

Attendees: Mayor Whitlock, Mayor Pro Tem Torres, Trustee Atencio, Trustee Crist, Trustee Martinez, Phyllis Sims, Quintin Waterhouse, Alfredo Holguin, Mike Castillo, David Shields, Joseph Mata, Jovany Cortez, Tim Thornton, Lisa Neal, Alice Soto, Aurora Hernandez, Richard Garcia, Adam Lem, Jim Hopper, Elizabeth Porras

Trustees Chambers - 133 North Franklin St, Hatch New Mexico

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence

Minutes:

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, NM, on the above date. Mayor Whitlock, asked the Clerk Treasurer for roll call as follows: Mayor Whitlock – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present, Trustee Crist – Present, and Trustee Martinez – Present. There being a quorum, Mayor Whitlock called the meeting to order at 6:00 p.m.

Trustee Torres led all in attendance in the pledge of allegiance and Trustee Martinez gave the opening prayer.

2. * Approval of Agenda

Minutes:

Trustee Martinez moved to approve the agenda as presented. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

3. * Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Regular Meeting Minutes April 12, 2022, Special Meeting Minutes May 2, 2022).

Minutes:

Trustee Martinez moved to approve the consent agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

4. Public input

Minutes:

Mr. Quintin Waterhouse expressed to the Board of Trustees his concerns with the property located at 317 Foster St. He stated that there's drug activity and drinking at all hours of the night. The police department has gone maybe three times or more and nothing has been resolved. He asked the Board to please look into this and resolve this issue, there's kids that pass through there to go to school and this activity needs to stop.

a. Officer Aurora Hernandez "Life Saving Award"

Minutes:

Chief Thornton presented the Distinguished Service Award to Officer Aurora Hernandez. On January 7, 2022 Officer Hernandez, due to her knowledge, ability and actions were responsible for saving the life of a citizen of the Village of Hatch. Upon finding the individual unconscious and without signs of life. Officer Hernandez conducted cardio pulmonary resuscitation on this person until signs of life were restored, and emergency medical personnel arrived on scene. Officer Hernandez actions that day bring great credit upon herself, her family our agency, and the Village of Hatch. Officer Hernandez has made a life-changing difference in our community, Border Patrol presented Officer Richard Garcia with a certificate of completion for the K-9 training program.

5. Bohannon Huston Report

Minutes:

Dave Shields with Bohannon Huston gave an update on the different projects for the Village. The Hatch Airport Apron PER was submitted to FAA 3/15/2022 and we have not a had a response. The Hatch Gateway Monument on I-25- Pre-Con with Caliper Construction is scheduled for Wednesday at 1:00 here at the Village Offices. The Village Properties everything has been sent to Mr. Nunn's attorney Karen Wotton. On the Fajardo Street Paving is still on hold based on request from DAC Flood Commission, going to wait and put the project out to bid in June.

6. Wilson & Company Report

Minutes:

Alfredo Holguin with Wilson & Company gave a project status report. The Rodey Lift Station Rehabilitation and New Chile Capital lane Lift Station Project the review comments received from NMED-CPB. The Design Analysis Report approval from NMED-CPB received 4/26/2022. Amendment to the AES for the Design Phase has been drafted. The Placitas Water System Improvements Design Analysis Report comments from NMED were addressed and report was submitted to NMED-CPB on April 4, 2022, for approval. Amendment to the AES for the Design Phase has been drafted. The Comprehensive Plan Update continue Data Collection & Existing Conditions Analysis. A public meeting was held on 5/3/2022. The final plan to be submitted by August 30,

2022. On the Village Wide Sidewalk Improvements Drainage Analysis Technical Memo has been completed. Topographic Survey and Geotechnical Investigation underway, and Design underway. The Hero's Park Multi-Purpose Flood Control Planning & Design Topographic survey completed. Hydrology/Hydraulics wrapping up first week of May and concept draft master site plan by beginning of June. Public engagement tentatively schedule for second half of June. The Hatch Storm Pump Improvements NOA issued to Wilson & Company on 4-6-2022. Coordination with NMED on project scope – No response received from NMED. WCI to preparing draft NMED Agreement.

7. *Personnel

- a. *Re-alignment of Village administrative staff: Move Delia Silva into the position of Deputy Clerk effective 5/16/2022 at \$23.81 per hourly rate with a six month probationary period and move Bertha Torres into the position of Assistant Clerk effective 5/16/2022 at \$20.77 per hourly rate with a six month probationary period.**

Minutes:

Trustee Martinez moved to approve the Re-alignment of Village administrative staff: to Move Delia Silva into the position of Deputy Clerk effective 5/16/2022 at \$23.81 per hourly rate with a six month probationary period and move Bertha Torres into the position of Assistant Clerk effective 5/16/2022 at \$20.77 per hourly rate with a six month probationary period. Motion died due to no seconded.

*6:36 p.m. Trustee Crist moved to convene in closed executive session to discuss limited personnel matters and threatened/potential litigation as authorized by the open meetings act § (H)(7). Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio aye, Trustee Crist-aye, Trustee Martinez-aye. Motion carried.

6:36 p.m. at this time Mayor Whitlock excused Mayor Pro Tem Torres from the closed executive session due to limited personnel matters.

7:13 p.m. Trustee Atencio moved to reconvene in open session from closed executive session where no decisions were made. Seconded by Trustee Martinez. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Crist-aye, Trustee Martinez-aye. Motion carried.

Trustee Crist moved to approve the Re-alignment of Village administrative staff: to Move Delia Silva into the position of Deputy Clerk effective 5/16/2022 at \$22.81 per hourly rate with a six month probationary period and move Bertha Torres into the position of Assistant Clerk effective 5/16/2022 at \$21.77 per hourly rate with a six month probationary period. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye, and Mayor Pro Tem abstain.

8. Department Head Input

Minutes:

Lisa Neal, Library Director gave a brief report on the Library activities. There will be a summer reading kick-off party scheduled for June 3, 2022. Mike Castillo, Public Works

Director reported busy month, continue to finish the installation of the new meters, and also reported that the Airport was broken into and there was damaged to the electrical lines. The crew has also been working on located, as Wilson & Company continue design for the sidewalks project. Victor Mata, with the Fire Department reported that training continues, and hydrant testing will resume here this month as the weather has warmed up. Tim Thornton, Police Chief reported a busy month officers are back from training, so after seven month PD Staff is back and now have a fully functioning department.

9. Trustees Input

10. Mayor's Report

11. * Adjourn

Minutes:

There being no further business Trustee Crist moved to adjourn at 7:35 p.m.

Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

Signed: _____, Mayor

ATTEST: _____

Date: _____

THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION to discuss limited personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.