

Regular Meeting (Remote Meeting in compliance with NM Open Meetings Act)
July 14, 2020
6:00 P.M.

Members Present: Mayor Nuñez, Mayor Pro-Tem Torres, Trustee Whitlock, Trustee Crist, and Trustee Atencio

Others Present: Jorge Au, Espy Holguin, Alfredo Holguin, Mike Castillo, Tim Thornton, Elizabeth Soto, Shirley Rice, Lisa Neal, David Shields, Dave Sment, Linda Alvarez, Jacqueline Fishman, Katherine Nossek, Elizabeth Porras

A regular meeting of the Board of Trustees of the Village of Hatch was held remotely. In attendance through remote electronic communication were Mayor Nunez, Mayor Pro-Tem Torres, Trustee Whitlock, Trustee Crist, and Trustee Atencio. Mayor Pro Tem Torres asked everybody in attendance to join him in the pledge of allegiance, prayer and a moment of silence, then asked the Clerk Treasurer for roll call as follows: Mayor Nuñez – Present, Mayor Pro-Tem Torres – Present, Trustee Atencio – Present, Trustee Whitlock – Present, and Trustee Crist – Present. There being a quorum, Mayor Pro- Tem Torres called the meeting to order at 6:00 p.m.

Mayor Pro-Tem requested to move item number fifteen of the agenda right after item twenty-one and to add the word “Monitoring” Court Clerk to item twenty-one A of the agenda.

Trustee Whitlock moved to approve the agenda as amended. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve the consent agenda as presented. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Elizabeth Soto asked the Board of Trustees for the possibility of extending sewer services to 750 E. Canal Road. Dave Shields explained that there’s only force main in the area of E. Canal, so there’s no gravity sewer service available. A small grinder station can be install, but there’s a lot to considered as those pumps on the force main run all the time, and if anything goes wrong there would be a possibility that her residence can get flooded. Linda Alvarez commented on the 2020 Census Status Report.

Dave Shields gave an update on the different projects for the Village of Hatch. On the Canal Road Low Water Crossing project is out for bid and the Pre-Bid was completed on 7/8/2020 and was well attended. Bids open 7/16/2020 and we will be requesting a special meeting to approve the award as soon as possible. The Hatch Airport –Pavement preservation work has begun. The Hatch Water Preliminary Engineering Report PER is moving along and expect a turn in date of July 31. The Hatch NMDOT LGRF Project is pending grant agreement. The Hatch gateway Monument on I-25- Design is in process and Consensus Planning is presenting concepts tonight.

Jackie Fishman with Consensus Planning provided several design options for the I-25 and NM26 signs to the Board of Trustees. The Village provided feedback on the preferred options, which included “Concept B” for the I-25 sign with planter walls, stacked stone, and one chile on each

side of the sign, and “Concept B” for Nm 26 sign, which included painted metal chiles with LED rope lighting and pre-cast concrete letters.

Trustee Whitlock moved to approve for Consensus Planning to finish the design for the I-25 and NM26 signs. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

Trustee Atencio moved to approve Resolution No. 990 Authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority. Seconded by Trustee Whitlock. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

Trustee Crist moved to approve Resolution No. 991 Accepting the transfer of property rights and maintenance responsibility and right of way of West Canal Road from Dona Ana County to the Village of Hatch. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

Trustee Whitlock moved to approve Resolution No. 992 Authorizing submission of an application for Airport Aid to the Federal Aviation Administration (FAA), an application for Airport Aid to the NMDOT-Aviation Division (NMAD), obligation of sponsor matching funds, and authorization to accept the resulting Grant offers and the execution of contract documents for the following project: Hatch Municipal Airport Improvements 2020 Pavement Rehabilitation. Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

Trustee Crist moved to approve Resolution No. 993 Approving participation in the program of the SCCOG, Inc., for Fiscal Year 2020-2021. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

Trustee Whitlock moved to approve Resolution No. 994 proposing a question be submitted to the voters of the Village of Hatch to allow issuance of beer and wine licenses in the Village of Hatch. Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

Trustee Atencio moved to approve Resolution No. 995 adopting a policy of the Village of Hatch concerning employees who exhibit COVID-19 symptoms. Seconded by Trustee Whitlock. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

Trustee Crist moved to approve the State of New Mexico Tourism Department Litter and Beautification “Clean and Beautiful” Grant Agreement. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve ratification of MOA between Dona Ana County, Dona Ana Sheriff’s and the Village of Hatch Police Department for increased border security and

protection under operation Stonegarden. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Atencio moved to approve to create an ordinance for right-of-use permit fees. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve to not allow the Chile Festival Coordinators to use Village of Hatch property for the Chile Festival due to COVID-19 for this year 2020. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Jorge Au, Interim Fire Chief reported on the Fire Department hydrant testing was performed on the weekend of June 12, 2020 it went well. Tested 14 hydrants on Elm, Calle de Rayos, Halsell, Price, Main, and Foster street. Scheduling July hydrant testing to continue towards Franklin St. Responded to calls within Hatch limits or Dona Ana County there was two structure fires, four brush fires. Also requested from Dona Ana County Fire and Emergency Services that Hatch Fire Department be classified as District nineteen to utilize Dona Ana County's Unit designation numbers. Deputy Chief Eric Crespin did not see an issue with the request. Mike Castillo, Public Works Director reported on the utilities department and informed the Board of Trustees about the Hackey Well that is being repaired it had a bad casing, it was broken and it has been sleeved. Tim Thornton, Police Chief informed the Board about possibly attaining a K-9 either through a grant or seek other avenues. Shirley Rice, Judge reported that they had cancelled court once again, but everything should be good to open back up on Monday, and hopefully continue to operate. Lisa Neal, Library Director reported on the different activities going on at the Library and informed the Board of the Strategic Plan that is required from all libraries every three years.

*7:24 p.m. Trustee Whitlock moved to convene in closed executive session to discuss threatened or pending litigation, employment matters as authorized by the open meetings act § (H)(7). Seconded by Trustee Crist. The Board was polled as follows: Mayor Pro Tem Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

*9:35 p.m. Trustee Whitlock moved to reconvene in open session from closed executive session where no decisions were made. Seconded by Trustee Atencio. The Board was polled as follows: Mayor Pro-Tem Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

Trustee Whitlock moved to approve to hire Melissa Castillo as part time Monitoring Court Clerk at \$10.00 hourly rate effective July 20, 2020. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve Officer Valerie Montoya's 2% pay increase on anniversary of date of hire effective July 14 , 2020 as per FOP contract. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Atencio moved to approve to remove Sajid Porras from probationary to non-probationary status and a fifty cent pay increase per hourly rate effective July 1, 2020. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Trustee Crist moved to approve to remove Luis Hernandez from probationary to non-probationary status and a fifty cent pay increase per hourly rate effective July 1, 2020. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Trustee Whitlock made a motion to approve salary pay increases effective July 1, 2020 for FY 2020-2021 as follows: Christopher Romero, Samuel Castillo, Victoriano Reyes-Chairez, Sajid Porras, and Juan Duran a sixty cents pay increase per hour, Lisa Neal, Alice Soto, Dave Sment, Monica Olvera, and Alicia Silva a fifty cents pay increase per hour, Delia Silva and Andy Torres a twenty-five cents pay increase per hour, Bertha Torres a seventy-five cents pay increase per hour, Mayra Castillo and Michael Castillo a one dollar pay increase per hour, and Elizabeth Porras a one dollar and fifty cents pay increase per hour. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve the Agreement of Service for School Resource Officer with the Hatch Public Schools. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

There being no further business Trustee Crist moved to adjourn at 9:41 p.m. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Signed: _____, Mayor Pro Tem

ATTEST:

Date: _____

