

Regular Meeting (Remote Meeting in compliance with NM Open Meetings Act)  
April 14, 2020  
6:00 P.M.

Members Present: Mayor Nuñez, Trustee Torres, Trustee Whitlock, and Trustee Atencio

Members Absent: Trustee Crist.

Others Present: Tim Thornton, Shirley Rice, Mike Castillo, Lisa Neal, David Shields, Jorge Au III, Dave Sment, Linda Alvarez, Teresa Trujillo, Elizabeth Porras

A regular meeting of the Board of Trustees of the Village of Hatch was held remotely. In attendance through remote electronic communication were Mayor Nuñez, Trustee Torres, Trustee Whitlock, and Trustee Atencio. Mayor Nuñez asked everybody in attendance to join him in a moment of silence, and gave instructions on how the remote meeting would be conducted and each Trustee identified themselves and confirmed they could hear him. Mayor Nunez then asked the Clerk Treasurer for roll call as follows: Mayor Nuñez – Present, Trustee Torres – Present, Trustee Atencio – Present, Trustee Whitlock – Present, and Trustee Crist – Absent. There being a quorum, Mayor Nuñez called the meeting to order at 6:00 p.m.

Trustee Whitlock moved to approve the agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

Trustee Torres moved to approve the consent agenda as presented. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

Linda Alvarez commented on the 2020 Census Status Report that no census questionnaire will be received, as they do not deliver to post office boxes nor a visit from a census worker any time soon (due to COVID-19), and this would seriously hurt The Village of Hatch and outlying Colonias. Also told the Board of Trustees that Local Government have a role in preparing for an emergency.

Dave Shields gave an update on the different projects for the Village of Hatch. The Canal Road Low Water Crossing design for the closure of Canal Rd. and the extension of Chile Capital Ln. is complete. The construction plan set the erosion control for the Cemetery as a Bid Alternate #1. This includes a low water crossing on the County Rd. per DAC Engineering Dpt. direction. Currently waiting on approval from USACE for the removal of the concrete box culvert CBC in Placitas Arroyo. After our initial meeting with USACE, were instructed that a complete environmental & cultural surveys with reports would be required. They also required that the stormwater flows be analyzed and a high-water mark determined. Based on that meeting, BHI prepared an amendment to subcontract Ecosphere Environmental firm to complete the E&A and BHI would complete the stormwater flow analysis to determine the high-water mark. With these reports complete, we could request and submit the Pre-Construction Notification (PCN) to USACE and they would make the determination of whether the project would fall under a Nationwide Permit or have to go through the complete 404 Permitting. This cost came to \$22,000. Since then Trustee Whitlock and the Mayor have been working with the USACE and

they have figured out a way to do the PCN without the scientific surveys and high-water mark analysis. Their hard work and determination could save not only thousands of dollars in grant funding but could save months of time if we don't have to go through the typical PCN process. After we get the USACE determination, they will also specify how we can proceed with the removal of the CBC. Once we have that information, we can incorporate that demolition plan into the completed construction documents and put the project out to bid. The Hatch Airport design for the pavement preservation project is in process. FAA has also announced that part of the stimulus package provided additional funding for airports which will eliminate the Sponsors match portion. Full details are not known yet for qualifying airports, but hopefully Hatch will make the list. The Hatch Water Preliminary Engineering Report currently running models on the water system to determine what lines need to be increased, line extension and additional storage capacity needed. NMENV CWSRF sent out a request on 4/8/20 for municipalities that have need for possible stimulus grants for water or wastewater projects. We turned in a request for \$2.3 Mil for a new water storage tank and related piping. Typically, CWSRF is a loan program, but they think that they could end up with stimulus funds routed through their department. The Hatch NPDES Permit renewal has been turned in. The Hatch NMDOT LGRF Projects have submitted for funding for Fajardo St. paving for the 20/21 funding cycle.

Trustee Atencio moved to approve Resolution No. 984 Declaration of Public Health Emergency for the Village of Hatch. Seconded by Trustee Whitlock. The Board was polled as follows: Trustee Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-absent. Motion carried.

Trustee Whitlock moved to approve Ordinance No. 409 Amending Chapter 2.12 Fire Department, Section 2.12.050 Drills; Pay. Seconded by Trustee Torres. The Board was polled as follows: Trustee Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-absent. Motion carried.

Trustee Torres moved to approve Resolution No. 985 Adopting General Order 300.01 Take Home Vehicle Procedures for the Village of Hatch as amended. Seconded by Trustee Atencio. The Board was polled as follows: Trustee Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-absent. Motion carried.

Trustee Whitlock moved to approve Resolution No. 986 Adopting a budget adjustment for Fiscal Year 2019-2020. Seconded by Trustee Atencio. The Board was polled as follows: Trustee Torres-aye, Trustee Atencio-aye, Trustee Whitlock-aye, Trustee Crist-absent. Motion carried.

Mike Castillo Public Works Director reported on the different activities for the utilities department, they have been working as best as possible, lots of locates for the construction company, CCR Report was approved and will be sending out notices to the customers on instructions on how to access the CCR Report from our website. Lisa Neal Library Director reported on the Library not much activity as it's been closed due to COVID-19, but still trying to put together programs to help the kids to keep focused on reading through this difficult time. Judge Rice reported on the weekly meetings with Chief Justice and explain to the Board of Trustees how all this COVID-19 pandemic limits the number of people that can be seen in court. The Municipal Court is working with all customers and making payment arrangements, not

issuing warrants at this time, and the closing of the courts will be extended until May 18<sup>th</sup>, 2020. Clerk Treasurer reported that staff is doing everything in their power to keep daily operations going, even though our offices are closed to the general public, documentation and projects keep moving forward as smooth as we possibly can working remotely.

There being no further business Trustee Torres moved to adjourn at 6:59p.m. Seconded by Trustee Atencio. Motion carried with all Trustees voting aye.

Signed: \_\_\_\_\_, Mayor Pro Tem      ATTEST:  
\_\_\_\_\_

Date: \_\_\_\_\_