

Regular Meeting  
January 14, 2020  
6:00 P.M.

Members Present: Mayor Nuñez, Trustee Torres, Trustee Whitlock, Trustee Crist

Members Absent: Trustee Atencio

Others Present: Dave Sment, Sabino Ramirez, Mike Castillo, Shirley Rice, Frank Angel, Gloria Molinar, Elena Chavarria, Lisa Neal, Michael Chavez, David Shields, Manuel Sanchez, Alice Soto, Sal Ramirez, Linda Alvarez, Teresa Trujillo, Dora Ceballos, Elizabeth Porras.

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, New Mexico, on the above date. The Clerk Treasurer called the roll as follows: Mayor Nunez – Present, Trustee Torres – Present, Trustee Atencio – Absent, Trustee Whitlock – Present, and Trustee Crist – Present. There being a quorum, Mayor Nunez called the meeting to order at 6:00 p.m.

Trustee Torres led all in attendance in the Pledge of Allegiance and Trustee Whitlock gave the opening prayer. Mayor Nunez then called for a moment of silence.

Trustee Whitlock moved to approve the agenda as amended, by adding item 7(A) Auditor, Robert Peixotto, remove Rebecca Owensby retirement, and MVD Clerk position as action was taken on the December regular meeting. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve the consent agenda as presented. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Mayor Nunez opened the floor for nominations for Mayor Pro-Tem. Mayor Nunez recommended Trustee Torres to serve as Mayor Pro-Tem for the next two years.

Trustee Whitlock moved to close nominations and elect Trustee Torres as Mayor Pro-tem by acclamation. The motion was seconded by Trustee Crist and upon vote, the motion passed.

Mayor Nunez recommended the following liaison appointments be made:

Mayor Nunez - Village Administration

Trustee Crist - Senior Citizens  
Beautification  
Cemetery  
Library

Trustee Torres- Police Department  
Parks & Recreation  
Codes Enforcement  
Economic

Development

Trustee Atencio - Industrial Park  
Community Center  
Museum  
Swimming Pool

Trustee Whitlock- Airport  
Planning & Zoning  
Utilities/Streets  
Transportation  
Fire Department

Trustee Torres moved to accept Mayor Nunez's appointments. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve the Organizational Chart as presented. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Crist moved to approve to have Mayor Nunez, Trustee Torres, Trustee Whitlock, and Clerk Treasurer Elizabeth Porras, to be the authorized signers for the Village of Hatch, as well as on all bank accounts. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Trustee Torres moved, in accordance with Section 3-11-5 NMSA 1978 to confirm the following appointive officers for the Village of Hatch: Elizabeth Porras, Clerk Treasurer, Frank Angel, Interim Chief of Police, Michael Castillo, Public Works Director, and Lisa Neal, Library Director. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Trustee Whitlock moved in accordance with Section 3-11-5 NMSA 1978 to confirm the employment of all current full-time and part-time regular employees, as well as all probationary and as-needed employees of the Village of Hatch. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Commissioner Sanchez reported that the 30 day legislative session has began, and is working with the State Representatives to try and get as much financial help for the municipalities as possible. The operation Clean-Sweep targeting Placitas and Salem to try to help clean up the surrounding areas. Michael Chavez, Superintendent of Hatch Schools reported the Re-Design Project discussed in Hatch Schools at the November meeting, there was over 50 people attended, and also thanked Lisa Neal for helping out.

Dave Shields from Bohannon Huston gave an update on the projects for the Village of Hatch. The Canal Road Low Water Crossing the Geotechnical, Survey and Traffic counts are complete. The Hatch Airport task order for Independent Fee Estimate (IFE) has been turned in and the Overall Development Objective (ODO) is in the process of being updated for payment rehabilitation, new edge markers, signs, fence and new gate. On the Hatch Water Preliminary Engineering Report BHI has turned in the task order for the PER, NMED had changes they wanted, so it was revised and turned back in for their review. As soon as Bohannon Huston gets the approval from NMED work can begin.

Robert Peixotto gave a presentation to the Board of Trustees on the FY 2019 Audit Report as the Office of the State Auditor has completed their review of the audit report required by Section

12-6-14(B) NMSA 1978 and 2.2.2.13 NMAC. The Auditor commends the Village of Hatch for their hard work on getting rid of a lot of previous years findings and for this Audit the Village has only one audit finding. The Auditor recommends for the Village of Hatch to work on increasing the Water and Sewer rates at least once a year.

Trustee Whitlock moved to approve Zone Change request for Case #2019-01-02. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve and award RFP No. 2019-03 to Consensus Planning for the Gateway Signs Project. Seconded by Trustee Torres. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve the Memorandum of Understanding on provision of Animal Care Services between Village of Hatch and Animal Service Center of Mesilla Valley. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

No action was taken on item number ten of the agenda as Elizabeth J. Porras, Clerk/Treasurer, explained that no budget adjustment was needed as per DFA. If anything changes in the future then a budget adjustment will be presented to the Board for approval.

\*6:56 p.m. Trustee Whitlock moved to convene in closed executive session to discuss threatened or pending litigation, employment matters as authorized by the open meetings act § (H)(7). Seconded by Trustee Torres. The Board was polled as follows: Trustee Torres-aye, Trustee Atencio-absent, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

\*7:07 p.m. Trustee Whitlock moved to reconvene in open session from closed executive session where no decisions were made. Seconded by Trustee Crist. The Board was polled as follows: Trustee Torres-aye, Trustee Atencio-absent, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

Trustee Torres moved to accept Officer Aguirre's military leave for eighteen months without pay starting December 5, 2019. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to ratify the approval of Police Officer's position for advertisement by Mayor Nuñez. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Crist moved to approve to change Delia Silva's title to Assistant Clerk and give her a twenty-five cents per hour pay increase effective January 1, 2020. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve to change Sajid Porras to a full-time employee for the utilities department with a six month probationary period and a twenty-five cents per hour pay increase effective January 1, 2020. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Torres moved to approve to hire Luis Hernandez as a full-time Motor Vehicle Clerk at \$14.00 hourly rate with a six month probationary period effective January 27, 2020. Seconded by trustee Whitlock. Motion carried with all Trustees voting aye.

Lisa Neal thanked the Mayor for playing the part of Santa Claus, kids really enjoyed it. Discussed the Literacy program for toddlers, Strategic plan for community meetings at the Library partnering with the schools. The improvement at the Library are all done, now we are trying to get a quote to fix gutter, and is possible paint the outside. Judge Shirley Rice thanked everyone for her re-election and looks forward to working with the Board for another four years. Judge Rice also thanked the Board for the audit and congratulated Board of Trustees, administration staff, and public works for the awesome job they did to fix the parking lot for the court. Mike Castillo, Public Works Director, thanked the board for the approval for more hired help with the utility department. The bull dozer came in for the de-brushing at the Dike, and for fixing the water line in Las Uvas. There was vandalism at the Airport, some posts were taken out and the wire was broken down for four wheelers to pass through, it's been fixed. Mike and Victor will attending school the week of January 27-30, 2020 Sewer Level I and Water Level I certification. Frank Angel, Interim Chief of Police, reported that it was an interesting and busy month. Officer Aguirre is on military leave and one officer got sick and was on medical leave for three weeks.

Trustee Torres informed the public about appreciation day celebration on December 14, 2019 for the Hatch Volunteer Fire Department. Trustee Torres, Trustee Atencio, and Judge Rice, attended the swearing in for elected officials in Las Cruces, it was a nice event. The Christmas party went well, only wish more employees could have attended. Trustee Whitlock reported that he had spoken to Ronnie Garay (from Garfield Water) about Percha Creek water testing, as soon as any results come in there will be a meeting to update the Board.

There being no further business Trustee Crist moved to adjourn at 7:35 p.m. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Signed: \_\_\_\_\_, Mayor  
\_\_\_\_\_

ATTEST:

Date: \_\_\_\_\_

