

Regular Meeting  
October 8, 2019  
6:00 P.M.

Members Present: Mayor Nunez, Trustee Torres, Trustee Whitlock, Trustee Martinez, and Trustee Crist

Others Present: Liz Reed, Dave Sment, Alyssa Myrich, David Shields, Shirley Rice, Linda Alvarez, Terry Trujillo, Kelly Brooks, Monica Torres, Lisa Neal, Michael Chavez, Rhonda Gimler, Chief Angel, Mike Castillo, Elizabeth Porras.

A regular meeting of the Board of Trustees of the Village of Hatch was held in the Trustees Chambers located at 133 N. Franklin Street, Hatch, New Mexico, on the above date. The Clerk Treasurer called the roll as follows: Mayor Nunez – Present, Trustee Torres – Present, Trustee Martinez – Present, Trustee Whitlock – Present, and Trustee Crist – Present. There being a quorum, Mayor Nunez called the meeting to order at 6:00 p.m.

Trustee Torres led all in attendance in the Pledge of Allegiance and Trustee Whitlock gave the opening prayer. Mayor Nunez then called for a moment of silence.

Trustee Torres moved to approve the agenda as presented. Seconded by Trustee Martinez. Motion carried with all Trustees voting aye.

Trustee Martinez moved to approve the minutes of the Regular Meeting of September 10, 2019 as written. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve the consent agenda as presented. Seconded by Trustee Martinez. Motion carried with all Trustees voting aye.

Dona Ana Community College (DACC) President Dr. Monica Torres gave a brief presentation on the DACC General Obligation Bond this will be part of the Dona Ana county election ballot on November 5, 2019. The DACC Bond will provide funding to refurbish infrastructure, as well as modernize and construct state-of-the-art facilities and laboratories at the Community College. Passage of the bond will not increase taxes for Dona Ana County residents. Funds raised as a result of this election allow us to continue providing quality academic programs and services for citizens in Dona Ana County and include a wide range of options: adult education, workforce preparation and development and general education.

Liz Reed, Manager Community and Constituent Services Office with Dona Ana County gave a brief presentation on the funding that the county was invited to receive. For your information, in determining how to appropriate funding to specific line items was based on the local outreach plan, looking at the Census Bureau's interactive maps, the state's Scope of Work and conversations with committee members/local government staff. There is funding for marketing/promotional materials including flyers and posters; also for local promotion (using local people) on tv, radio, social media; table cloths/banners for outreach events, etc. The

Census Bureau is expecting promotional materials that can be used at community outreach events and meetings that organizations may be planning. At the Statewide Census 2020 Gathering, officials announced their plans to request additional funding from the state legislature in January. During the last legislative session, \$10 million was requested; \$3.5 million was appropriated.

Alyssa Myrick, Program Specialist with Center for Health Innovation Prevention and Community Collaborations Unified Prevention Coalition gave a brief presentation on the National Prescription Drug Take Back Day and addressed a crucial public safety and public health issue. According to the 2018 National Survey on Drug Use and Health, 9.9 million Americans misused controlled prescription drugs. The study shows that a majority of abused prescription drugs were obtained from family and friends, often from the home medicine cabinet. The DEA Take Back Day events provide an opportunity for Americans to prevent drug addiction and overdose deaths. The Take Back Day is meant to engage participation in DEA's and to educate about the disposal of any unwanted, unused or expired prescription medications in your home. This event will take place at the Village of Hatch Administration Building on Saturday, October 26, 2019 from 10 a.m. – 2 p.m.

Dave Shields from Bohannon Huston gave an update on the projects for the Village of Hatch. The Planning Grant Application with NMFA Planning grant requesting \$50,000 to complete a Water PER has been submitted. The Water Trust Board Grant Application could not proceed due to changes in the requirements that mandate an Asset Management Plan, the PER and Water Conservation Plan be submitted with the application. The Water Conservation Plan is done, but the Asset Management Plan and PER are not. After the above Water PER is complete, we can apply again for an Asset Management Plan grant and would be in position to apply to WTB next year. Since WTB & Colonias funds come from the same pool of funds, it is typically either WTB or Colonias granted and not both. Therefore, we will apply for Colonias funds in January 2020 for either the sewer lift stations or the water project whichever the Board sees as a priority for the Village. There was a lengthy discussion on the Low Water Crossing Project about a traffic analysis approach this was based on past projects where changes to a local roadway may impact NMDOT or county roads. On past projects we have had to provide a certain amount of data to NMDOT or Counties such as Site Threshold Analysis and traffic counts to show the changes to traffic flow are below certain levels and will not negatively affect the existing traffic flows on state roads. Based on this discussion, the outcome was to set up a meeting with NMDOT and Dona Ana County Road Department to discuss possible options to the study and to look at ways to reduce the extent of the study to satisfy NMDOT, DAC and the Village. Other options we can explore and to get a consensus on any issues or requirements they may have before we start design. That way we don't get in a bind after the project starts and we know what they are expecting with the project. It may be that both DAC and NMDOT look at the proposed project and determine they don't need any data and we go straight to design. Or they could just ask for some selected areas for traffic counts and we can do that much quicker than doing a complete traffic analysis.

Dave Sment, CZO Planning and Zoning Director gave an update on the Pool Hall and Pioneer Bar.

The Pool Hall property owners have begun to clean up the inside and have contracted with a contractor to begin renovation of the exterior to bring it up to code. Construction to begin next week. On the Pioneer Bar owners have completed the clean-up, and will be back to finish up taking down what's left which is not much. The Village of Hatch will not have to expend any funds for demolition at this point and Planning and Zoning Department continues to be busy checking properties for any violations.

Trustee Whitlock moved to approve ratification of action awarding RFP No. 2019-02 to Bohannon Huston for Airport Engineering Services. Seconded by Trustee Martinez. Motion carried with all Trustees voting aye.

Trustee Martinez moved to approve the Hatch Municipal Airport 2019-2023 Master Service Agreement. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Trustee Torres moved to approve the grant agreement between the NMDOT and the Village of Hatch Police Department for the following projects: (a) Selective Traffic Enforcement Program (STEP)/100 Days and Nights of Summer (DNOS), Project No. 20-PT-RF-043. Seconded by Trustee Martinez. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve to amend the Uniform Traffic Ordinance with the new 2019 changes to the 2010 Compilation of the Uniform Traffic Ordinance. Seconded by Trustee Torres. Motion carried with all Trustees voting aye.

\*6:51 p.m. Trustee Whitlock moved to convene in closed executive session to discuss threatened or pending litigation, employment matters as authorized by the open meetings act § (H)(7). Seconded by Trustee Martinez. The Board was polled as follows: Trustee Torres-aye, Trustee Martinez-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

\*7:15 p.m. Trustee Whitlock moved to reconvene in open session from closed executive session where no decisions were made. Seconded by Trustee Crist. The Board was polled as follows: Trustee Torres-aye, Trustee Martinez-aye, Trustee Whitlock-aye, Trustee Crist-aye. Motion carried.

Trustee Martinez moved to approve the resignation of James Gimler effective September 30, 2019 to retire. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Trustee Crist moved to approve to appoint Frank Angel as Interim Chief of Police, this will be a temporary assignment effective September 23, 2019 until the position is filled at \$28.00 per hour. Seconded by Trustee Torres. Motion carried with all Trustees voting aye.

Trustee Whitlock moved to approve to advertise the Chief of Police position. Seconded by Trustee Crist. Motion carried with all Trustees voting aye.

Michael Chavez, Superintendent with the Hatch Valley Public Schools gave a brief report on what the Re-Design of the schools, and how this will help our students with better opportunities

to pursue and most importantly to have different options. Schools also continues to work with different partnerships and will start to have community meetings as well.

Lisa Neal, Library Director gave a brief report on the Library, continues to train people on computer literacy. Has also been talking to AT&T about the possibility of the Library renting hot-spots. This will be researched more in depth and if there's any possibilities it will be brought to the Board of Trustees for consideration. Shirley Rice, Judge gave a report on the court, and is happy to inform the Board of Trustees that the court has been reimbursed for all the expenses associated with the purchase of our new software system from the State. Mike Castillo, Public Works Director gave a brief report on the Utilities Department, the Village got some heavy rains last Friday, have been working diligently to clean out the Canal Road Bridge to clear all the sediments. Have also been working on the Administration Building changing out all the lighting to LED, the Village should start to see some savings with the electric bills. The plan is to do all buildings LED lighting. Chief Angel gave a brief report on the Police Department no issues it's been a quiet month, also thanked the Board of Trustees for the appointment as Interim Chief of Police, and stated that he will continue to work diligently to serve and protect our community, as the Interim Chief of Police in this temporary assignment.

Trustee Whitlock informed the Board of Trustees that it is now time to start thinking about what projects to apply for Capital Outlay, and presented a list of projects and to let him know if additional projects need to be added. A meeting will be scheduled sometime in November, will keep everyone posted.

Mayor Nunez informed the Board of Trustees about an offer from Smithco, on the Percha Creek Well of \$10,000, will get legal counsel on this issue before proceeding with any recommendation.

There being no further business Trustee Crist moved to adjourn at 8:01 p.m. Seconded by Trustee Whitlock. Motion carried with all Trustees voting aye.

Signed: \_\_\_\_\_, Mayor  
\_\_\_\_\_

ATTEST:

Date: \_\_\_\_\_

