

**VILLAGE OF HATCH BOARD OF TRUSTEES**  
**Trustees Chambers- 133 North Franklin Street**  
**Hatch, New Mexico**  
**AGENDA**

**January 14, 2020**

**6:00P.M.**

1. Call to Order/ Roll Call/ Pledge of Allegiance/ Moment of Silence
2. \* Approval of Agenda
3. \* Consent Agenda (Police, Fire, Museum, Planning & Zoning, Parks & Rec, Library, Cemetery, Court Reports, Approved Bills List, Delinquent List, Utility Applications, Renewal of Group Health Insurance, Minutes December 10, 2019 Regular Meeting).
4. \* Re-organization of the Board
  - Nominations for Mayor Pro-Tem
  - Trustee Liaison Appointments
  - Village of Hatch Organizational Chart
  - Authorized signers for the Village of Hatch
  - In accordance with Section 3-11-5 NMSA 1978, to confirm the following appointive officers for the Village of Hatch: Elizabeth J. Porras, Clerk Treasurer, Frank Angel, Interim Chief of Police, Michael Castillo, Public Works Director, and Lisa Neal, Library Director
  - In accordance with Section 3-11-5 NMSA 1978 to confirm the employment of all current full-time and part-time regular employees, as well as all probationary and as needed employees for the Village of Hatch
5. Public input
6. Bohannon Huston Report
7. \*Planning & Zoning Commission
  - Case Report – Zone Change Request Case# 2019-01-02
8. \*Consideration and approval to award RFP No. 2019-03 to Consensus Planning and Bohannon Huston for the Gateway Signs Project.
9. \*Consideration and approval of Memorandum of Understanding on provision of Animal Care Services between Village of Hatch and Animal Service Center of Mesilla Valley.
10. \* Consideration and approval of Resolution No. xxx – Adopting a budget adjustment for FY 2019-2020
11. \*Personnel
  - Accept the retirement of Rebecca Owensby effective December 31, 2019
  - Accept Officer's Aguirre Military leave for eighteen months without pay starting December 5, 2019
  - Ratify the approval of Police Officer position advertisement by Mayor Nunez
  - Ratify the approval of MVD Clerk position advertisement by Mayor Nunez
  - Consideration and approval to change Delia Silva's title to Assistant Clerk and give her a twenty-five cent pay increase effective January 1, 2020.
  - Consideration and approval to change Sajid Porras to a full time employee for the utilities department with a six month probation period and twenty-five cent pay increase effective January 1, 2020.
  - Consideration and approval to hire Luis Hernandez as a full time Motor Vehicle Clerk at \$14.00 hourly rate with a six month probation period effective January 27, 2020.

12. Department Head Input

13. Trustees Input

14. Mayor's Report

15. \*Adjourn

**THE BOARD OF TRUSTEES MAY CONVENE IN CLOSED SESSION** to discuss personnel matters; threatened or pending litigation, as authorized by the Open Meetings Act 10-15-1(H) (2), 10-15-1 (H) (7) and 10-15-1 (H) (5) respectively.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village of Hatch office at (575)-267-5216 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.